**NETWORK SITE SURVEY FORM**

**Contact Info**
Please provide information about the persons involved in the installation:

<table>
<thead>
<tr>
<th>Customer Network Administrator Name Or 3rd Party Network Consultant</th>
<th>Phone Number</th>
<th>Fax Number</th>
<th>E-mail Address</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Customer Purchasing Contact Name</th>
<th>Phone Number</th>
<th>Fax Number</th>
<th>E-mail Address</th>
</tr>
</thead>
<tbody>
<tr>
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</table>

<table>
<thead>
<tr>
<th>Toshiba Dealer Network Contact</th>
<th>Phone Number</th>
<th>Fax Number</th>
<th>E-mail Address</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Toshiba Dealer Sales Representative</th>
<th>Phone Number</th>
<th>Fax Number</th>
<th>E-mail Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>( ) - ( ) -</td>
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</tbody>
</table>

**Client Operating Systems**
Please provide approximate # of users who will connect using each of the following (not Network Servers):

- Windows XP Home
- Mac OS X
- *Unix
- Windows XP Pro
- Mac OS 9
- *AS/400
- Windows Vista
- Mac OS 8
- *Linux
- Windows 2000
- DOS
- *Other

*Additional Information Required (Please detail version/flavor or different O/S used):

**Network Servers**
Please check the appropriate box(es) for the network server type that the copier controller will attach to:

- [ ] Windows 2000 Advanced Server/Terminal Server
- [ ] Novell Netware 6.x
- [ ] Unix
- [ ] Windows 2003/Enterprise
- [ ] Novell Netware 5.x
- [ ] AS/400
- [ ] Windows NT 4
- [ ] Novell Netware 4.x
- [ ] Citrix METAFRAME
- [ ] Cluster Print Server

**Network Media**
Please check the appropriate box for the network cabling used to attach the copier controller:

- [ ] 10/100 Base –T / Twisted Pair
- [ ] Token Ring
- [ ] YES-Network connection at all printer designated locations
- [ ] NO
- [ ] Bluetooth
- [ ] 802.11 (WI-FI)

**Printer installation:**

- [ ] Network Printer
- [ ] Local Printer
- [ ] 3rd Party Devices (Please provide additional information):
### Applications

Please check the boxes for applications in use in your organization:

<table>
<thead>
<tr>
<th>PC:</th>
<th>Mac:</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ] MS Office (version)</td>
<td>[ ] MS Office (version)</td>
</tr>
<tr>
<td>[ ] Adobe Desktop Publishing Software (version)</td>
<td>[ ] Adobe Desktop Publishing Software (version)</td>
</tr>
<tr>
<td>[ ] Corel Desktop Publishing Software (version)</td>
<td>[ ] Corel Desktop Publishing Software (version)</td>
</tr>
<tr>
<td>[ ] WordPerfect (version)</td>
<td>[ ] WordPerfect (version)</td>
</tr>
<tr>
<td>[ ] Oracle or SAP (version)</td>
<td>[ ] Oracle or SAP (version)</td>
</tr>
<tr>
<td>[ ] Accounting Applications (vendor)</td>
<td>[ ] Accounting Applications (vendor)</td>
</tr>
<tr>
<td>[ ] Financial Applications (vendor)</td>
<td>[ ] Financial Applications (vendor)</td>
</tr>
<tr>
<td>[ ] Reporting Application (vendor)</td>
<td>[ ] Reporting Application (vendor)</td>
</tr>
<tr>
<td>[ ] Other:</td>
<td>[ ] Other:</td>
</tr>
<tr>
<td>[ ] Virus Protection</td>
<td>[ ] Virus Protection</td>
</tr>
</tbody>
</table>

### Windows 2000/2003

Network Info

Only fill out this section if the copier will be connected to a Windows 2000/2003 Network

<table>
<thead>
<tr>
<th>IP Addresses Are:</th>
<th>Administrator Assigned (Static)</th>
<th>WINS/DNS/DDNS</th>
<th>Other:</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ] Assigned by DHCP</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>[ ] Other:</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Copier Controller will require a static IP address to connect:

Controller IP Address: ____________________________________________
Subnet Mask: ____________________________________________
Gateway Address: ____________________________________________

### Novell Netware

Network Info

Only fill out this section if the copier will be connected to a Novell Network

Frame Type:

- [ ] 802.2
- [ ] 802.3
- [ ] Ethernet-II
- [ ] Ethernet-Snap
- [ ] Bindery

Network Architecture:

- [ ] Novell Directory Services (NDS)
- [ ] Novell Directory Print Services (NDPS)
- [ ] I-Print

### Macintosh

Network Info

Only fill out this section if the copier will be connected to a Macintosh Network

<table>
<thead>
<tr>
<th>SMB (Windows Printing)</th>
<th>TCP/IP LPR</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ] SMB (Windows Printing)</td>
<td>[ ] TCP/IP LPR</td>
</tr>
<tr>
<td>[ ] IPP</td>
<td></td>
</tr>
<tr>
<td>[ ] Rendezvous</td>
<td></td>
</tr>
<tr>
<td>[ ] CUPS</td>
<td></td>
</tr>
</tbody>
</table>

### Client PC

Workstations

Please verify that the following are installed on each PC to be connected to a copier controller:

- [ ] Network Card
- [ ] LAN connection
- [ ] Client for Microsoft Network
- [ ] Network Drop
- [ ] Novell Client for Netware
Network Architecture: Please use the space below to draw a sample of your printer network architecture. Include bridges, switches and routers in use. Please include pathway between MFP, client and server.

What are your security concerns and device expectations regarding:

1. Regulatory Compliance (e.g. SOX, HIPPA)

2. Data Encryption

3. Data Overwrite

4. Server/Printer Communication (e.g. SMB, NTLM.V2)

5. GPO- Group Policy Objects

Copier/Fax/Printer Please select all interested connectivity products

**Copier**

- [ ] Print
- [ ] Print/Scan
- [ ] Scan Upgrade
- [ ] Post Script
- [ ] Wireless
- [ ] HDD Scrambler Board
- [ ] WEB JET ADMIN
- [ ] Data Overwrite Kit
- [ ] 2nd line Fax
- [ ] Fax Board

**Fax**

- [ ] PCL Kit
- [ ] NIC Kit
- [ ] I-Fax
- [ ] Image Vision
- [ ] 2nd line

**Printer**

- [ ] Hard Drive
- [ ] Print memory upgrade
- [ ] Wireless

Customer Name (Print): ___________________________ Signature: ___________________________ Date: ____________